



Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
Department of Labor and Employment



ADVISORY

TO : ALL RECRUITMENT AGENCIES (LAND-BASED/SEA-BASED)

In order to maintain an accurate and reliable database of our member OFWs as well as to promptly act and better serve them and their families, particularly on emergency situations at the job site, all paying recruitment and manning agencies (land-based and sea-based) processing through the in-house at POEA, are advised to require their workers to accomplish the OFW Information Sheet particularly the name, address, contact number and that of their beneficiary/ies and submit the same together with the RPS/RFPs upon payment of the OWWA membership contribution to the OWWA Cashiers. Said form can be downloaded at the OWWA website.

For guidance/compliance.


REBECCA J. CALZADO
Administrator

25 January 2016