Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
OWWA Center Bldg., 7th St. corner F.B. Harrison St., Pasay City
Tel# 833-0113 Telefax# 833-1010

P.R. No. 159-17
Date 23-Nov-17

REQUEST FOR PRICE QUOTATION

(NAME OF SUPPLIER)

(ADDRESS OF SUPPLIER)

Sir:

Please quote your lowest net price/s, **taxes included**, on the item/s hereunder listed and submit your quotation, using your company letterhead thru fax or email and/or enclosed in a sealed envelope marked "Proposal for One (1) Lot Repair and Reupholstery of Various Office Furnitures" addressed to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City on or before 05 December 2017 @ 10:00 a.m.

ANTONIO M. SANCHEZ, JR.
Supply Officer

BERNA P. DEL CASTILLO
Chief, PPMD

DEALER'S/SUPPLIER'S OFFER					
ITEM NO.	QTY	UNIT	SPECIFICATIONS	UNIT COST Unit Price (vat inclusive)	TOTAL
1.	1	lot	Repair and Re-upholstery of the following:		
			-1- unit 3-Seater Sofa without arm		
			-1- unit 4-Seater Sofa with arm		
			-5- units Long John Couch		
			-1- unit Sr. Executive Chair		
			with additional foam padding		
			material: Leatherette		
			(Please see attached pictures)		
			Approved Budget for Contract: Php80,000.00		
			Additional Documentary Requirements:		
			1. Mayor's Permit or Business Permit		
			2. Income Tax Return or Business Tax Return		
			3. Omnibus Sworn Statement (after confirmation of Notice of Award)		

Note:
1. Please attach Philgeps Certificate
2. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005.
3. Based on the above requirement/s all price quoted /submitted shall be considered final & unalterable and VAT inclusive.
4. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted.
5. Bid modifications as well as bids submitted beyond the scheduled deadline shall not be considered.
6. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

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DELIVERY: 60 days

TERMS OF PAYMENT: 30 days

PRICE VALIDITY: 120 days

____
(Name of Supplier)

____
(Signature of Owner/Manager)

____
(Print Name)

____
(Contact Number)

____
(Date)